

**STOCKBRIDGE-MUNSEE COMMUNITY
REQUEST FOR PROPOSALS**

**50th ANNUAL MOHICAN POWWOW
POSTER ARTWORK DESIGN
BOWLER, WISCONSIN
2nd Posting
February 11, 2026**

I. INTRODUCTION

The Stockbridge-Munsee Community Cultural Affairs Committee (CAC) is seeking Artists to submit an artwork design that will be used in relation to the 50th Annual Mohican POWWOW Poster promotion. The theme of the 2026 POWWOW is celebrating 50 years of the POWWOW, highlighting the origin of the annual event.

II. SCHEDULE FOR PROPOSALS

Sealed proposals for the artwork designs requested in the RFP **will be received until March 20th, 2026, at 4:00 PM**, Central Daylight Time. Proposals shall be marked “2026 POWWOW Poster Design” on the outside of the envelope. Proposals shall be delivered to the Stockbridge-Munsee Tribal Secretary, N8476 Moh He Con Nuck Road, P.O. Box 70, Bowler, WI 54416. The Bids may be mailed but must be received by the office by the March 20th, 2026 deadline.

III. PROJECT

A. Description of Project. The CAC intends to use the artwork design as part of their promotional activities for the 50th Annual POWWOW.

Print and reproduce the artwork design on variety on media forms to be determined. Promotional articles may include posters, postcards, magnets, etc.

The CAC intends to sell promotional items displaying artwork design to promote and recognize the 50th Annual Mohican POWWOW.

The Stockbridge-Munsee Community will retain ownership and copyright of the final artwork design.

B. Project Schedule. The Owner’s goal is to have all necessary paperwork, legal agreements signed by March 27th, 2026.

IV. SCOPE OF SERVICES

A. Artist Objectives.

1. Create an artwork design that promotes the 50th Annual Mohican POWWOW, appropriate for printing on promotional items including but not limited to posters, postcards, magnets.

V. PROPOSAL REQUIREMENTS

- A. **The artwork design should be submitted in a print-ready file, such as AI, EPS, TIFF, or PDF.**
- B. All costs included in the proposal.
- C. Proposals that do not include all the requested information shall be deemed non-responsive and subject to rejection.
- D. Any questions concerning this RFP shall be forwarded, in writing, by e-mail, fax or mail, as follows:
 - Stockbridge-Munsee Tribal Council Secretary
 - N8476 Moh He Con Nuck Road
 - P.O. Box 70
 - Bowler, WI 54416
 - Telephone: 715-793-4387 Fax: 715-793-1307
- E. Any responses issued will be provided to all proposers who have submitted a notice of intent to propose.

VI. ADDITIONAL INFORMATION

- A. The successful bidder will be required to enter into a written agreement with the Tribe warranting that the final work product is original and unpublished and confirming that the artwork is considered a work for hire for the Stockbridge-Munsee Community, with all rights and interests belonging to the Tribe.

***** END OF DOCUMENT *****