Payment Coupon

You may use this coupon to pay your support if your employer is not withholding support payments, if you are unemployed or just starting a new job, or to pay towards past-due support.

- **Do not give this coupon to your employer.** Employers receive special coupons.

- **Do not use this coupon to pay your R&D (Receipt and Disbursement) fees.** Use the R&D Fee coupon to pay your yearly R&D fee and overdue R&D fees from prior years.

- **Do not use this coupon to pay any liens.** Contact your **child support agency** for assistance.

If you have questions about how to use a coupon, please call the Wisconsin Support Collections Trust Fund, Monday through Friday, 8:00 a.m. – 5:00 p.m. (central time), at:

> (414) 615-2400 Metro Milwaukee area
> (800) 991-5530 outside the Metro Milwaukee area
> (877) 209-5209 TTY

Where do my payments go? All payments received during the month will be applied in the following order:

1. **First:** To pay all court-ordered current support or alimony due in that month on all your court orders.
2. **Second:** To pay any other court-ordered periodic payments on past-due amounts (for example, a court order for $50/month on past-due support).
3. **Third:** To pay balances on past-due support or alimony amounts.
4. **Finally:** To pay interest and fees.

Important

- **Include your KIDS PIN** (or social security number/individual tax identification number) on your check or money order. **Do not** send cash or correspondence.

- **Mail coupon along with check or money order to:**
  WI SCTF
  Box 74200
  Milwaukee, WI 53274-0200

Providing your social security number/individual tax identification number is voluntary. You may enter your KIDS PIN below. Your "KIDS PIN" is **your** child support PIN number. It is written on your Monthly Statements and on most notices sent by your child support agency. You may also contact your **child support agency** for your KIDS PIN.

<div align="right">

Thank you!

</div>

Payment Coupon

Your Name _____

Your Social Security Number/
Individual Tax Identification Number _____

<div align="center">

OR

</div>

Your KIDS PIN _____

Designated Court Case Number (Optional) _____

Amount Enclosed $ _____