

Request for Proposal

Media Developer for Grant Project: Growing for Tomorrow

In search of a media developer to develop a Food Sustainability website for the Stockbridge-Munsee Community (SMC) and the create teaching videos on garden techniques and food preservation. Project must be completed by September 30, 2019

Scope of work:

1. Developer should design, construct, and transfer management of a Food Sustainability website to the Agriculture Agent of the Stockbridge-Munsee Community. Website should be functional by August 2018. Website should be fully transitioned to SMC staff by September 2019.
2. Website should be dynamic space to share information regarding food sustainability, including, but not limited to: story map, blog posts, videos, photos, and general information regarding food sustainability for the SMC.
3. Developer should record, edit, and post 6-10 teaching videos, ranging from two to six minutes in length. Developer will work with Ag Agent on setting up times for video recording and content through the summer and fall of 2018.
4. Developer should work with the tribal IT Department on hosting services for the website.
5. Familiarity with the SMC and food sustainability is preferred.

All proposals/bids must be submitted with proof of experience in media development as it pertains to the above scope of work. Bids must be submitted on a cost per project basis with an estimation of total hours. All bids must be in a sealed envelope marked **“Bid for Agriculture Media Developer”** and be delivered or received on or before **12:00pm, June 21, 2018 to Jerilyn Johnson, Tribal Office, N8476 Moh He Con Nuck Road, Bowler, Wisconsin, 54416.**

Tribal Council has the right to accept or reject any and all bids or to wave any irregularities.

Please contact Kellie Zahn (715-793-3031 or kellie.zahn@mohican.com) with any questions or at kellie.zahn@mohican.com