

Section: Elderly Services	Department Manager: Kristy Malone
Subject: Meal Cancellation Inclement Weathers	Administrator: Gregg Duffek
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Title: <u>Stockbridge-Munsee Elderly Services Meal Site Cancellation Policy & Procedure</u>

Policy: The Stockbridge-Munsee Elderly Services will cancel congregate and home delivered meals under certain inclement weather conditions.

Purpose: Canceling meals served (congregate and home delivered) in inclement weather to safely protect our Elders from the dangers of exposure (injuries due to car accidents, falls, frostbite, etc...) in extreme conditions.

This policy will ensure consistency in delivery of service due to threatening road conditions or unforeseen circumstances.

Procedure: When inclement weather (severe wind chill factor (-30 below & greater), icy road conditions, blizzard conditions and fog) is predicted and expected the Stockbridge-Munsee Elderly Services will close the meal site.

In the event that inclement weather has been predicted and expected, a substitute meal (frozen) will be delivered to the home delivery meal participants and only to those elders who signed up in advance for that day's congregate meal. Meals will be delivered only to those elders who reside in the service area.

In the event meals are canceled due to inclement weather conditions, Stockbridge-Munsee Elderly staff will personally contact, by home visit, our ** frail elders to ensure that they are safe and protected; those who live alone will also be contacted by phone and if cannot be reached, a staff member will be directed to go to the home for a safety check..

Closing of the meal site for congregate meals and home delivered meals will be announced on

WTCH radio 960 AM
WOWN radio 99.3 FM
WLUK TV Channel 11 by 6:00 a.m.

Announcements on radio and TV will clearly state that congregate and home delivered meal programs are cancelled

Employees will be required to report to work in accordance with Tribal employment policies on days when there is inclement weather.

**Please note: frail – the physically weak