



JOB DESCRIPTION

POSITION: Food Server
Full-Time

POSTING DATE: 12/12/2016

WAGE: \$5.50 per hour (tipped)

CLOSING DATE: Until Filled

Reports directly to: Food & Beverage Supervisor

Location: Gaming Division

Every employee of North Star Mohican Casino Resort is expected to greet and service our customers in a friendly, respectful manner and create a warm, fun atmosphere so that our customers feel welcome and enjoy visiting our establishment. North Star Mohican Casino Resort strives to provide a positive team environment where everyone contributes.

STANDARD QUALIFICATIONS:

All employees of North Star Mohican Casino Resort must meet the following qualifications.

1. Must be able to obtain and maintain a Mohican Nation Gaming License.
2. Must submit to a Criminal Investigation Background Check (CIB).
3. Must maintain an acceptable departmental attendance record.
4. Must submit and pass a pre-employment drug screening and health screening.
5. Must be able to work weekends, nights and holidays.
6. Must be 18 years of age.

STANDARD DUTIES:

1. Must attend all training provided by the North Star Mohican Casino Resort.
2. Must adhere to all established rules, regulations, procedures, and policies of North Star Mohican Casino Resort and the Food & Beverage Department.
3. Must participate in employee random drug testing program.
4. Must be able to work with a variety of people with diverse personalities.
5. Must attend all meetings, as assigned.
6. Must wear the approved departmental uniform.
7. Must be reliable and prompt when reporting to work.
8. Must maintain compliance with all workplace policies, procedures, ordinances, laws and other communicated expectations, including but not limited to: Employment Manual, gaming Ordinance, State Gaming Compact, Minimum Internal Controls, Department Procedures, memos and other communication from supervisory or regulatory personnel.
9. All other assigned duties.

EDUCATIONAL REQUIREMENTS:

1. High School Diploma or GED is preferred. High School Diploma or GED is required if you are 19 years old and under.

QUALIFICATIONS:

Food Server Page 2

1. North Star Mohican Casino Resort is looking for a courteous and friendly individual.
2. Must possess good communication skills and possess ability to speak effectively and interact well with the customers and employees.
3. Must have ability to remain calm and professional in a fast paced environment.
4. A minimum of six (6) months restaurant experience is preferred.
5. Must have basic math skills including addition and subtraction.
6. Must possess the ability to be mobile 100% of the shift including maneuvering through crowded areas. Must be able to work in an unusually noisy environment.
7. Be able to lift up to 40 lbs. on a regular basis.

DUTIES:

1. Perform all the tasks required to provide service to the guests in the restaurant area including taking and filling food and drink orders, providing refills, answering questions, delivering food, bussing tables, etc.
2. Provide prompt, efficient, and courteous service to guests. Greet guests positively, treating each person as an individual and in a professional manner.
3. Maintain current knowledge of daily menus and prices.
4. Notify guests of food specials, prices, and portions of food items.
5. Monitor guest needs on a continual basis ensuring all requests are promptly fulfilled.
6. Ensure proper identification and age of guests prior to serving alcoholic beverages.
7. Serve alcohol responsibly; watch for signs of intoxication and follow proper procedures to discontinue service when necessary.
8. Engage guests in conversation and make their experience memorable.
9. Report any guest concerns or complaints to immediate supervisor for resolution.
10. Maintain a safe and clean environment for guests and fellow associates.
11. Maintain proper stock of all product and supplies needed for service in assigned stations.
12. Adhere to all revenue handling policies and procedures.
13. Be knowledgeable of the facility, as location of restrooms and telephones, hours of operations, etc. and be able to efficiently handle guest inquiries.
14. Understand the goals and vision of the organization and demonstrate commitment to those goals in terms of individual and team performance.
15. Perform as a team member and assist fellow associates to ensure a smooth operation.
16. Prioritize and handle multiple tasks simultaneously.
17. Complete other duties as assigned.

**THE STOCKBRIDGE-MUNSEE COMMUNITY OPERATES AS AN EQUAL OPPORTUNITY EMPLOYER
EXCEPT INDIAN PREFERENCE IS GIVEN IN ACCORDANCE WITH THE
TRIBAL EMPLOYMENT PREFERENCE ORDINANCE**